Name:

Period:

**Checklist for Greater China Regionalism**

**Information Book**

PRE-WRITING AND DRAFTING (pre-PowerPoint)

\_\_\_\_\_ 1. Gather information on topic using primary sources and internet research

\_\_\_\_\_ 2. Use Checklist and Overview for organizing topic

\_\_\_\_\_ 3. Create a rough Table of Contents

\_\_\_\_\_ 4. Create TEXT and LAYOUT on paper slides using notes

\_\_\_\_\_ 5. Gather more information and fill in areas that need it

\_\_\_\_\_ 6. Peer Revision of paper slides

\_\_\_\_\_ 7. Plan and/or make changes to paper slides

\_\_\_\_\_ 8. Teacher Approval of paper slides

POWERPOINT

\_\_\_\_\_ 9. TITLE Slide

\_\_\_\_\_ 10. TABLE OF CONTENTS Slide

\_\_\_\_\_ 11. INTRODUCTION Slide

\_\_\_\_\_ 12. TOPIC Slides ALL SPECIFIED CATEGORIES included (i.e. Map Location, Physical Features, Climate, Basic Demographics, History, Language and Dialect, Economy and Resources, Cultural Features, Current Event

a. Each PAGE contains:

\_\_\_\_\_ Facts

\_\_\_\_\_ Definitions

\_\_\_\_\_ Concrete Details

\_\_\_\_\_ Examples

\_\_\_\_\_ Domain Language

b. Each PAGE contains:

\_\_\_\_\_ Text

\_\_\_\_\_ Headings

\_\_\_\_\_ Graphics

\_\_\_\_\_ Captions

\_\_\_\_\_ Page Numbers

c. Each PAGE contains:

\_\_\_\_\_ Consistent Fonts

\_\_\_\_\_ Consistent Colors

\_\_\_\_\_ Organized Composition

d. Each PAGE contains correct:

\_\_\_\_\_ Punctuation

\_\_\_\_\_ Capitalization

\_\_\_\_\_ Spelling

\_\_\_\_\_ Paragraphs

\_\_\_\_\_ 13. Glossary: domain language defined, in alphabetical order (5 words)

\_\_\_\_\_ 14. Domain Language is highlighted/italicised throughout the book

\_\_\_\_\_ 15. Bibliography included (minimum of 3 sources)

\_\_\_\_\_ 16. Information Book is between 15-25 slides

\_\_\_\_\_ 17. Conclusion Slide